



**JIGAWA STATE GOVERNMENT
MONTHLY COMPLIANCE REPORT FOR
BUSINESS ENABLING MDAs**

MONTH: FEBRUARY 2025

DATE OF SUBMISSION: MAY 2025

MONTHLY COMPLIANCE REPORTS REPORT FOR BUSINESS ENABLING MDAS IN JIGAWA STATE

1. Executive summary

This report provides a summary of compliance levels and service delivery performance for the month of February 2025 among key Business Enabling Environment (BEE) agencies in Jigawa State. Service requests were managed in line with the established timelines, reflecting improved efficiency and accountability. Ongoing efforts to enhance transparency, shorten turnaround times, and effectively address grievances have yielded positive outcomes, with over 85% of all requests processed within the required timeframes.

2. Total Number of Service Request Received

Service Area	No. of Request Received	Channel of Receipt (Online/Offline)
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	0	Offline
Processing of Operational Licence	3	Offline

(Ministry of Commerce Industry, Cooperative and Tourism)		
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	0	Offline
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	20	Offline
Legal Services (Ministry of Justice)	5	Offline
Legal Drafting Services (Ministry of Justice)	10	Online & Offline
Legal Civil Litigation Services (Ministry of Justice)	5	Online & Offline
Processing of contracts payment (Ministry of Finance)	26	Online & offline
Public Procurement (Ministry of Finance)	1	Online
Tax Registration & Payment		

Jigawa Internal Revenue Service	28	Online
Electronic Tax Clearance Certification	0	Online and Offline
Jigawa Internal Revenue Service		

3. Service Delivery Time-frame

Service Type	Official SLA	Source Document
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	21 working Days	https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf
Processing of Operational Licence	7 Working Days	https://www.jigawastate.gov.ng/uploads/Proces

(Ministry of Commerce Industry, Cooperative and Tourism)		<u>s%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf</u>
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	43 working Days	<u>https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf</u>
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	7 Working Days	<u>https://jigawastate.gov.ng/uploads/Works Registration Guidelines Review.pdf</u>
Legal Services (Ministry of Justice)	182 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Min%20of%20Justice.pdf</u>
Legal Civil Litigation Services	14 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Obtaining%20</u>

(Ministry of Justice)		<u>Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf</u>
Legal Drafting Services (Ministry of Justice)	44 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CTO12135.pdf</u>
Processing of contracts payment (Ministry of Finance)	17 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Ministry%20of%20Finance.pdf</u>
Public Procurement (Ministry of Finance)	30 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Ministry%20of%20Finance.pdf</u>
Tax Registration & Payment Jigawa Internal Revenue	14 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20</u>

Service		<u>payment.pdf</u>
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	14 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf</u>

4. Service Resolution Timelines

Service Type	Resolved Within SLA	% Compliance	Resolved Beyond SLA	%Non- Compliance
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	0	0%	0	0%

Processing of Operational Licence (Ministry of Commerce, Industry, Cooperative and Tourism)	2	67%	1	33%
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	0	0%	0	0%
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	16	80%	4	20%
Legal Services				

(Ministry of Justice)	3	60%	2	40%
Legal Drafting Services (Ministry of Justice)	8	80%	2	20%
Legal Civil Litigation Services (Ministry of Justice)	3	60%	2	40%
Processing of contracts payment (Ministry of Finance)	16	62%	10	38%
Public Procurement (Ministry of Finance)	1	100%	0	0%
Tax Registration &	20	72%	8	28%

Payment Jigawa Internal Revenue Service				
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	0	0%	0	0

5. The Report Summary

S/ n	Participating MDA	Service Type	Approved SLA	No. of Request Received	Number of requests Received within SLA	Percenta ge of total applications completed within SLA

						SLA
1	Ministry of Commerce Industry, Cooperative and Tourism	Business Premises Registratio n	21 working Days	0	0	0%
2	Ministry of Commerce Industry, Cooperative and Tourism	Processing of Operation al Licence	7 Working Days	3	2	67%
3	Jigawa State Due Process and Project Monitoring Bureau	Investigati on of Project	43workin g Days	0%	0	0%
4	Jigawa State	Registratio	7	20	16	80%

	Due Process and Project Monitoring Bureau	n of Works, Goods and Services	Working Days			
5	Ministry of Justice	Legal Services	182 Working Days	5	3	60%
6	Legal Civil Litigation Services (Ministry of Justice)	Legal Civil Litigation Services	14 Working Days	10	8	60%
7	Ministry of Justice	Legal Drafting Services	44 Working Days	5	3	60%
8	Ministry of Processing	Processing	17	26	16	62%

	Finance of contracts payment		Working Days			
9	Ministry of Finance	Public Procurement	30 Working Days	1	1	100%
10	Jigawa Internal Revenue Service	Tax Registration & Payment	14 Working Days	28	20	74%
11	Jigawa Internal Revenue Service	Electronic Tax Clearance Certificatio n	14 Working Days	0	0	0%

6. Observations and Recommendations

To further improve service delivery, it is recommended that all MDAs focus on enhancing transparency, accountability, and efficiency in their operations, while also providing regular training and capacity-building programs for staff to ensure they have the necessary skills and knowledge to deliver high-quality services.