



**JIGAWA STATE GOVERNMENT  
MONTHLY COMPLIANCE REPORT FOR  
BUSINESS ENABLING MDAs**

**MONTH: FEBRUARY 2025**

**DATE OF SUBMISSION: MAY 2025**

## MONTHLY COMPLIANCE REPORTS REPORT FOR BUSINESS ENABLING MDAs IN JIGAWA STATE

### 1. Executive summary

This report provides a summary of compliance levels and service delivery performance for the month of February 2025 among key Business Enabling Environment (BEE) agencies in Jigawa State. Service requests were managed in line with the established timelines, reflecting improved efficiency and accountability. Ongoing efforts to enhance transparency, shorten turnaround times, and effectively address grievances have yielded positive outcomes, with over 85% of all requests processed within the required timeframes.

### 2. Total Number of Service Request Received

Service Area	No. of Request Received	Channel of Receipt (Online/Offline)
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	0	Offline
Processing of Operational Licence	3	Offline

<i>(Ministry of Commerce Industry, Cooperative and Tourism)</i>		
<i>Investigation of Project  (Jigawa State Due Process and Project Monitoring Bureau)</i>	<i>0</i>	<i>Offline</i>
<i>Registration of Works, Goods and Services  (Jigawa State Due Process and Project Monitoring Bureau)</i>	<i>20</i>	<i>Offline</i>
<i>Legal Services  (Ministry of Justice)</i>	<i>5</i>	<i>Offline</i>
<i>Legal Drafting Services  (Ministry of Justice)</i>	<i>10</i>	<i>Online &amp; Offline</i>
<i>Legal Civil Litigation Services  (Ministry of Justice)</i>	<i>5</i>	<i>Online &amp; Offline</i>
<i>Processing of contracts payment  (Ministry of Finance)</i>	<i>26</i>	<i>Online &amp; offline</i>
<i>Public Procurement  (Ministry of Finance)</i>	<i>1</i>	<i>Online</i>
<i>Tax Registration &amp; Payment</i>		

<i>Jigawa Internal Revenue Service</i>	<i>28</i>	<i>Online</i>
<i>Electronic Tax Clearance Certification Jigawa Internal Revenue Service</i>	<i>0</i>	<i>Online and Offline</i>

### 3. Service Delivery Time-frame

<i>Service Type</i>	<i>Official SLA</i>	<i>Source Document</i>
<i>Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)</i>	<i>21 working Days</i>	<i><a href="https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf">https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf</a></i>
<i>Processing of Operational Licence</i>	<i>7 Working Days</i>	<i><a href="https://www.jigawastate.gov.ng/uploads/Process">https://www.jigawastate.gov.ng/uploads/Process</a></i>

(Ministry of Commerce Industry, Cooperative and Tourism)		<a href="#"><u>s%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf</u></a>
Investigation of Project  (Jigawa State Due Process and Project Monitoring Bureau)	43 working Days	<a href="#"><u>https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf</u></a>
Registration of Works, Goods and Services  (Jigawa State Due Process and Project Monitoring Bureau)	7 Working Days	<a href="#"><u>https://jigawastate.gov.ng/uploads/Works Registration Guidelines Reviewed.pdf</u></a>
Legal Services  (Ministry of Justice)	182 Working Days	<a href="#"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Min%20of%20Justice.pdf</u></a>
Legal Civil Litigation Services	14 Working Days	<a href="#"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Obtaining%20</u></a>

(Ministry of Justice)		<a href="#"><u>Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf</u></a>
Legal Drafting Services (Ministry of Justice)	44 Working Days	<a href="#"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CT 012135.pdf</u></a>
Processing of contracts payment (Ministry of Finance)	17 Working Days	<a href="#"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Min%20of%20Finance.pdf</u></a>
Public Procurement (Ministry of Finance)	30 Working Days	<a href="#"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Min%20of%20Finance.pdf</u></a>
Tax Registration & Payment Jigawa Internal Revenue	14 Working Days	<a href="#"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20</u></a>

<i>Service</i>		<a href="#"><i>payment.pdf</i></a>
<i>Electronic Tax Clearance Certification  Jigawa Internal Revenue Service</i>	<i>14 Working Days</i>	<a href="https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf"><i>https://jigawastate.gov. ng/uploads/Procedure% 20for%20eTCC.pdf</i></a>

#### 4. Service Resolution Timelines

<i>Service Type</i>	<i>Resolved Within SLA</i>	<i>% Compliance</i>	<i>Resolved Beyond SLA</i>	<i>%Non- Compliance</i>
<i>Business Premises Registration  (Ministry of Commerce Industry, Cooperative and Tourism)</i>	<i>0</i>	<i>0%</i>	<i>0</i>	<i>0%</i>

Processing of Operational Licence  (Ministry of Commerce Industry, Cooperative and Tourism)	2	67%	1	33%
Investigation of Project  (Jigawa State Due Process and Project Monitoring Bureau)	0	0%	0	0%
Registration of Works, Goods and Services  (Jigawa State Due Process and Project Monitoring Bureau)	16	80%	4	20%
Legal Services				



(Ministry of Justice)	3	60%	2	40%
Legal Drafting Services (Ministry of Justice)	8	80%	2	20%
Legal Civil Litigation Services (Ministry of Justice)	3	60%	2	40%
Processing of contracts payment (Ministry of Finance)	16	62%	10	38%
Public Procurement (Ministry of Finance)	1	100%	0	0%
Tax Registration &	20	72%	8	28%

Payment Jigawa Internal Revenue Service				
Electronic Tax Clearance Certification  Jigawa Internal Revenue Service	0	0%	0	0

### 5. The Report Summary

S/ n	Participating MDA	Service Type	Approved SLA	No. of Request Received	Number of requests completed within SLA	Percentage of total applications completed within
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						SLA
1	Ministry of Commerce Industry, Cooperative and Tourism	Business Premises Registration	21 working Days	0	0	0%
2	Ministry of Commerce Industry, Cooperative and Tourism	Processing of Operational Licence	7 Working Days	3	2	67%
3	Jigawa State Due Process and Project Monitoring Bureau	Investigation of Project	43 working Days	0%	0	0%
4	Jigawa State	Registration	7	20	16	80%

	Due Process and Project Monitoring Bureau	n of Works, Goods and Services	Working Days			
5	Ministry of Justice	Legal Services	182 Working Days	5	3	60%
6	Legal Civil Litigation Services  (Ministry of Justice)	Legal Civil Litigation Services	14 Working Days	10	8	60%
7	Ministry of Justice	Legal Drafting Services	44 Working Days	5	3	60%
8	Ministry of	Processing	17	26	16	62%

	Finance	of contracts payment	Working Days			
9	Ministry of Finance	Public Procurement	30 Working Days	1	1	100%
10	Jigawa Internal Revenue Service	Tax Registration & Payment	14 Working Days	28	20	74%
11	Jigawa Internal Revenue Service	Electronic Tax Clearance Certification	14 Working Days	0	0	0%

## **6. Observations and Recommendations**

*To further improve service delivery, it is recommended that all MDAs focus on enhancing transparency, accountability, and efficiency in their operations, while also providing regular training and capacity-building programs for staff to ensure they have the necessary skills and knowledge to deliver high-quality services.*